

# Information pursuant to Article 13 GDPR

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## Customer and supplier data

Revised: 04.06.2018

### 1. Controller

<b>Name / identity of the controller</b>	KERN-LIEBERS Ltd. - SPIROFLEX Division
<b>Street</b>	Unit 7 Lusher Way
<b>Zip / City</b>	Corringham Road Ind. Est. Gainsborough, DN21 1QB
<b>Phone</b>	+44 (0) 1427 612 085
<b>E-mail address</b>	<a href="mailto:info@spiroflex.com">info@spiroflex.com</a>
<b>Internet address / URL</b>	<a href="http://www.spiroflex.com">www.spiroflex.com</a>

### 2. Legal representatives of the controller

<b>Management of the responsible body</b>	Graham Montgomery
<b>Controller responsible for data processing</b>	Winfried Bachmann (CIO)

### 3. Data protection officer

<b>Name</b>	Dr. Rainer Harwardt
<b>Company</b>	ORGATEAM Unternehmensberatung GmbH
<b>Address</b>	Im Ettenbach 13 a
<b>Zip / City</b>	77767 Appenweier-Urloffen
<b>Phone</b>	07805-918-2553
<b>E-mail address</b>	<a href="mailto:Rainer.harwardt@orgateam.org">Rainer.harwardt@orgateam.org</a>
<b>Internet address / URL</b>	<a href="http://www.orgateam.org">www.orgateam.org</a>

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## 4. Purpose of data collection, data processing, data use, legal basis

<b>Purpose:</b>
Customer and supplier data is processed in the ERP system and in the contact management system within the framework of business relationships or the initiation of business relationships, order processing and associated processes, for the purposes of the marketing, purchase and sale of products and/or services, and mapping of the history of business processes and documentation of business transactions (as part of the quality management system). In addition, purchasing behavior is analyzed for the purposes of market analysis and the sale of new developments within the product portfolio.
<b>Legal basis / admissibility of data collection:</b>
Article 6 (1) (b): Initiation or performance of a contract Article 6 (1) (a): Consent to initial collection

## 5. Description of groups of data subjects and the data or categories of data involved

Group	Data / data category
Suppliers, customers	Contact details (letter salutation, title, name, contact details, area of responsibility, department)

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## 6. Recipients or categories of recipients to whom this data may be transferred

Recipient	<p>Internal: Sales, purchasing, production, design, shipping, marketing, controlling, financial accounting, project management</p> <p>External: Commercial agents (Italy, France), tax office</p>
Other / comments	

## 7. Standard periods for erasure of data and review

<b>Storage period for data (lifecycle, retention)</b>	<p>Archived documents requiring demonstration and retention: 6 or 10 years</p> <p>“Restriction of processing” (setting to inactive) at the request of data subjects or upon notification of departure from the company</p>
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## 8. Additional information on processing

<ul style="list-style-type: none"> <li>• Data is not transferred to third countries (outside the EU)</li> <li>• You have the right to information, rectification, erasure, restriction, objection and data portability with respect to personal data relating to you</li> <li>• Any consent you have given may be withdrawn prior to use of the data for order processing</li> <li>• Decisions, for example within the framework of market analysis, are not made on the basis of automated decision-making</li> <li>• You have the right to lodge a complaint with a supervisory authority</li> </ul>
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